



Dynamo Swim School - Class Withdrawal Procedures

Dynamo Swim School enrollment at Agnes Scott, Alpharetta, Chamblee and Dunwoody is perpetual, month to month. Once registered and enrolled in class at these locations, students remain enrolled until a withdrawal request is submitted. New enrollments begin class at the first of the month. Withdrawal requests will take effect at the end of the month as defined below.

1. Dynamo Swim School withdrawal requests must be in writing (e-mail is acceptable and preferred).
2. Requests to withdraw from classes at Agnes Scott, Alpharetta, Chamblee and Dunwoody should be submitted to dsswithdraw.dynamo@gmail.com.
3. Withdrawal requests should contain the student(s) name, family name, class day(s) and time, class location and reason for withdrawal.
4. Withdrawal requests received by the 15th of the month will take effect at the end of that month.
5. Withdrawal requests received after the 15th of the month will take effect at the end of the following month.
6. You should receive an e-mail confirming your Dynamo Swim School withdrawal including the last schedule day of class.
7. An early withdrawal fee of \$25/student may be applied to Withdrawal requests received after the 15th for the end of the current month.